



**INDIVIDUAL EXECUTIVE MEMBER DECISION-MAKING**

**RECORD OF DECISION**

**PART A**

<b>DETAILS OF REPORT</b> <i>(Officers to complete this section prior to issuing to executive member)</i>	
<b>Title of report</b>	Appointment of operator for borough-wide Southwark Car club on a 2 year contract
<b>Decision-maker</b>	Executive Member for Environment
<b>Earliest date when decision can be taken</b>	October 29 2009
<b>Key decision – Yes/No?</b>	Yes
<b>Date published on forward plan</b>	October 2009
<b>Date sent to executive member</b>	October 20 2009
<b>Recommendation</b>	<ol style="list-style-type: none"> <li>1. Notes the change of parking restrictions, in order to provide dedicated 24hr car club permit bays in eighty locations.</li> <li>2. Notes the loss of revenue from permit and pay and display parking of approximately £13,000 per annum.</li> <li>3. Approves the setting of a car club permit fee of £450 per annum, based upon 2009/10 fees and charges.</li> <li>4. Notes the recent evaluation of potential car club Operators and resulting Gateway procurement report to the departmental contract review board and strategic director of environment and housing</li> </ol>

<b>ORIGINATING AUTHOR'S DETAILS</b> <i>(Officers to complete this section prior to issuing to executive member)</i>	
<b>Lead officer (Name and job title)</b>	Gill Davies, Strategic Director for Environment and Housing
<b>Report author (Name and job title)</b>	Des Waters, Head of Public Realm
<b>Contact Number</b>	020 7525 2080

**PART B**

*(Executive Member to complete this section)*

**DECISION(S)**

As per report

**REASONS FOR DECISION**

As per report

**ALTERNATIVE OPTIONS  
CONSIDERED**

NONE

**REPRESENTATIONS RECEIVED**

NONE

**ADDITIONAL ADVICE RECEIVED**

NONE

**ANY INTERESTS DECLARED**

*(Note: If the decision-maker has a prejudicial interest in the matter the report must be referred to the full executive for decision).*

*Please refer to the definitions of personal and prejudicial Interests in the members code of conduct. If members are still unsure as to whether an interest is personal or prejudicial they should contact Legal Services for advice.*

NONE

## DECLARATION

I approve/reject the recommendations set out in the report.\*

or

I approved an alternative course of action set out in Part B.\*

or

I have referred this matter to the Full Executive for decision.\*

(\* - Please delete as appropriate)

Signed.......... Dated..... 29-10-09.....

Executive Member

Please return completed hard copy of the form to Ian Millichap, Constitutional Team, Southwark Town Hall, Peckham Road, SE5 8UB – tel: 020 7525 7225 fax: 020 7525 7284.

### Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

